

10/23/06: 5-5:30

Attendees were as follows:

President: Jean Beland
Vice President: Garrett Partridge
Secretary: Jesse Taylor

Fundraisers / Finances:

- We will be operating the pizza fundraiser again this Thursday and have made the following updates:
 - Jean bought a cooler for soda's and will purchase ice for each event.
 - The cash box is being stored in the secretary's office for safety concerns.
 - The prices have been raised to create a more reasonable profit margin.
 - Prices are now 1.75 and 1.50 for toppings/cheese respectively.
 - We now have a weekly email that circulates advertising the fundraiser which is sent out every Wednesday night.
 - Six pizzas seems to be a reasonable number to sell without risking left overs.

Website:

- We have attained access to the IEEE website, and updated it to contain information about our new officers and events.
- Garrett has taken the responsibility for maintaining the site.

Paperwork:

- The forms for our school branch of the IEEE have been mostly completed and will be completed by the next meeting for submission by November 1st.